Office Yerevan

**German development cooperation**

**GIZ Office Yerevan**

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Ihr Zeichen

Unser Zeichen

Date: 29.01.2020

Deutsche Gesellschaft für

Internationale Zusammenarbeit (GIZ) GmbH

Registered offices

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Registered at

Local court (Amtsgericht)

Bonn, Germany

Registration no. HRB 18384

Local court (Amtsgericht)

Frankfurt am Main, Germany

Registration no. HRB 12394

Chairman of the Supervisory Board

State secretary Martin Jäger

Management Board

Tanja Gönner (Chair of the Management Board)
Thorsten Schäfer-Gümbel

Transaction number: GaV 01/20

Processing no.: 18.2062.0-002.00

Project title: Management of natural resources and safeguarding of ecosystem services for sustainable rural development in the South Caucasus (ECOserve)

Country: Armenia

Dear Sir/Madam,

We intend to award contracts for Feasibility study on marketable approaches to reduce the use of fuelwood/dung for heating in rural communities of Armenia. The detailed ToR of the assignment is attached to this Call for Proposals.

If you are awarded the contract, you are not excluded from bidding for the implementation of the following project phase. However, a prerequisite for participation in a subsequent tender is that you do not benefit from your involvement in the previous contract and that the equal treatment of all bidders is ensured.

Submission deadline

If you are interested in performing this work, please submit a bid in two copies in accordance with the GIZ bidding conditions till 05.02.2020; 18:00 (date of receipt at GIZ).

Labelling of offer

Your bid, comprising CV, motivation letter (technical part) and the price offer, must be clearly marked as such and submitted as a package containing two envelopes. The price offer must always be separate from the technical offer and placed in a separate envelope. The envelope containing the price offer must be sealed and be labelled as follows:

Price offer from [please note sender] for: EcoServe GaV 01/20

PN: 18.2062.0-002.00

– to be opened by Contracting department –

The technical part (CV and motivation letter) must always be separate from the price offer and placed in a separate envelope. The envelope containing the technical offer must be sealed and be labelled as follows:

Technical offer from [please note sender] for: EcoServe GaV 01/20

PN: 18.2062.0-002.00
– to be opened by Contracting department –

The outer package must be labelled as:

Bidding documents for: EcoServe GaV 01/20

PN: 18.2062.0-002.00

– to be opened by Contracting department –

and be addressed to:

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH
Country Office Armenia
4/1 Baghramyan ave., Yerevan, Armenia

Please see the enclosed Terms of Reference for details of the content of your bid and the required quantities.

Price offer

The price offer must be submitted *in AMD* Honorarium should be shown based on days (generally working days).

According to the Government decision the GIZ is exempted from the VAT. Please do not include the VAT in the price offer.

Please don’t forget to mention the contact data: name, phone number, e-mail address etc. on the outer envelope.

Procedural questions

Please address any commercial, technical and procedural questions at an early stage. Questions will be answered if they are received at the latest two working days before the closing of the tender. Questions must be raised *in writing by email only* to:

Mrs Angelika Sahakyan
email: angelika.sahakyan@giz.de

Non-compliance may result in your bid not being considered.

Yours faithfully,

Deutsche Gesellschaft für

Internationale Zusammenarbeit (GIZ) GmbH

Angelika Sahakyan

Contract Management

(electronically mailed without signature)

Annexes

* Terms of Reference