# Application form

# Candidate number …………………………………………………………….. for office use only

This page and the following one will be used for shortlisting

Education and training

............................

Details and results of any examinations taken

............................

Further education (e.g. technical college, evening classes)

............................

Any other relevant training

............................

Employment history

1. Present or most recent employer ............................

Address ............................

Postcode ............................

Job title ............................

Duties

............................

Date employed: from …………… to ………………………

Reason for leaving

............................

**No approach will be made to your present employer before an offer of employment is made to you.**

Please tell us about other jobs, both paid and unpaid, and about the skills you used and/or learned in those jobs.

............................

Please use this space to explain why you are applying for this job and to relate your experience, skills, knowledge, and attributes to the job description and person specification. You should use this space to tell us anything else about yourself that you feel relevant to your application and which is not covered elsewhere. *(Please complete using no more than 1200 words)*

............................

# Personal details

This page will be detached by the administrator and not viewed by the shortlisting panel.

# Candidate number …………………………………………………………….. for office use only

Application for employment as: ............................

Surname ............................

Other names: ............................

Address ............................

Postcode ............................

Telephone ............................

Email ............................

Please tell us if:

1. there are any reasonable adjustments we can make to assist you in your application and/or interview
2. there are any reasonable adjustments we can make to the job itself to help you carry it out

............................

Do you need a work permit to work in Atrmenia? Yes [ ]  No [ ]

Have you ever been convicted of a criminal offence? Yes [ ]  No [ ]

When can you start work for us?

............................

## References

Please give the names, addresses, email addresses and telephone numbers of two people who can act as referees. These should be your current or most recent employer or academic supervisor and cover the last three years. No approach will be made to referees before an offer of employment is made.

1 ............................

2 ............................

**I can confirm that to the best of my knowledge the above information is correct. I accept that providing deliberately false information could result in my dismissal.**

Signature .................................................. Date …………