

Assessment grid for the technical evaluation of tenders for small-scale contracts (CV, concept + price)



Organisational unit		Project title		Date									
OU 3900		ECOserve Programme		18.03.2024									
Officer responsible for the commission		Contract no.		18.2062.0-002.00									
Assessor													
(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
		(3) Points (max.10)	(4) Assessment (2)x(3)										
1. Qualifications of proposed staff (as per the rules and criteria in the Terms of reference)													
1.1	Expert 1:												
1.1.1	General qualifications												
	- Education	5											
	- Professional experience	10											
1.1.2	Experience in the region/knowledge of the country												
1.1.3	Language skills												
	Enter languages												
	Subtotal for 1.1	15	0	0	0								
1.2	Expert 2:												
1.2.1	General qualifications												
	- Education	5											
	- Professional experience	15											
1.2.2	Experience in the region/knowledge of the country												
1.2.3	Language skills												
	Enter languages												
	Subtotal for 1.2	20	0	0	0								
1.3	Expert 3:												
1.3.1	General qualifications												
	- Education	5											
	- Professional experience	20											
1.3.2	Experience in the region/knowledge of the country												
1.3.3	Language skills												
	Enter languages												
	Subtotal for 1.3	25	0	0	0								
1.4	Expert 4:												
1.4.1	General qualifications												
	- Education												
	- Professional experience												
1.4.2	Experience in the region/knowledge of the country												
1.4.3	Language skills												
	Enter languages												
	Subtotal for 1.4	0	0										
1.5	Expert 5:												
1.5.1	General qualifications												
	- Education												
	- Professional experience												
1.5.2	Experience in the region/knowledge of the country												
1.5.3	Language skills												
	Enter languages												
	Subtotal for 1.5	0	0										
	Total for section 1	60	0	0	0								
3. Appropriateness of the proposed concept (according to the rules and criteria in the Terms of Reference)													
3.1	Technical Methodological Concept	25											
3.2	Personnel Assignment Plan	15											
3.3													
3.4													
3.5													
	Total for section 2	40	0	0	0								
	Technical assessment	100	0	0	0								
	Technical assessment in %		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
3.	Total for financial assessment												
	Overall assessment in %												
	Rank												

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

04.04.2024, Alla Berberyan, Team Leader, OU 3900
Date, full first and last name, function, OU